



## Education Board

**Date:** THURSDAY, 18 JULY 2019

**Time:** 10.00 am

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Henry Colthurst (Chairman)  
Ann Holmes (Deputy Chairman)  
Randall Anderson  
Deputy Keith Bottomley  
Tijs Broeke  
The Rt. Hon the Lord Mayor, Alderman Peter Estlin  
Caroline Haines  
Benjamin Murphy  
Alderman William Russell  
Alderman Nicholas Lyons  
Ruby Sayed  
Deputy Philip Woodhouse  
Tim Campbell  
Deborah Knight  
Veronica Wadley  
Rachel Bower

**Enquiries:** Polly Dunn  
[polly.dunn@cityoflondon.gov.uk](mailto:polly.dunn@cityoflondon.gov.uk)

**NB: Part of this meeting could be the subject of audio video recording.**

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**  
To agree the public minutes and summary of the meeting held on 23 May 2019.  

**For Decision**  
(Pages 1 - 10)
4. **PUBLIC OUTSTANDING ACTIONS**  
Report of the Town Clerk.  

**For Information**  
(Pages 11 - 12)
5. **MINUTES OF THE EDUCATION CHARITY SUB COMMITTEE**  
To receive the minutes of the Education Charity Sub Committee Meeting held on 3 July 2019.  

**For Information**  
(Pages 13 - 20)

## General Governance

6. **EDUCATION ACTIVITIES UPDATE**  
Report of the Director of Community & Children's Services.  

**For Decision**  
(Pages 21 - 22)

  - a) Appendix 1 - Calendar of Forums and events over the 2019/20 academic year
  - b) Appendix 2 - Memo of in-principle invitees to Education Board funded events
7. **EDUCATION BOARD BUDGET UPDATE 2019/20**  
Joint report of the Director of Community & Children's Services and the Chamberlain.  

**For Information**  
(Pages 23 - 24)

8. **GOVERNOR APPOINTMENTS UPDATE**  
Report of the Director of Community & Children's Services.

**For Decision**  
(Pages 25 - 26)

- a) Appendix 1 - Governing Body Membership

9. **2019/20 ACTION PLAN**  
Report of the Director of Community & Children's Services.

**For Information**  
(Pages 27 - 28)

- a) Appendix 1 - 2019/20 Action Plan

### **Education**

10. **CITY INDEPENDENT SCHOOLS - OUTREACH AND PARTNERSHIPS**  
Report of the Town Clerk.

**For Decision**  
(Pages 29 - 30)

- a) Appendix 1- City of London School for Girls Outreach Report for the year 2018  
b) Appendix 2 - City of London Freeman's School Outreach and Partnerships Report  
c) Appendix 3- City of London School, Outreach and Partnerships Report

11. **INSPECTION RESULTS UPDATE**  
Report of the Director of Community & Children's Services.

**For Information**  
(Pages 31 - 32)

12. **CITY PREMIUM GRANT 2019/20 ALLOCATION TO ACADEMIES**  
Report of the Director of Community & Children's Services.

*NB this item includes two non-public appendices.*

**For Decision**  
(Pages 33 - 34)

- a) Appendix 1 - Summary of City Premium Grant applications submitted for approval to the July 2019 Education Board meeting

- b) Appendix 2 - Summary of the total value of 2019/20 City Premium Grant proposals.
- c) Appendix 3 - City of London Academy Southwark, Repurposed Underspend of 2018/19 City Premium Grant

13. **CITY OF LONDON FAMILY OF SCHOOLS SAFEGUARDING REVIEW**

Report of the Director of Community & Children's Services.

**For Information**  
(Pages 35 - 36)

- a) Appendix 1 - Report: City of London Family of Schools Safeguarding Review 2019
- b) Appendix 2 - Summary: City of London Family of Schools Safeguarding Review 2019

**Cultural and Creative Learning**

14. **GUILDHALL SCHOOL OF MUSIC AND DRAMA SCHOLARSHIPS 2018/19**

Report of the Principal of the Guildhall School of Music and Drama.

**For Information**  
(Pages 37 - 38)

- a) Appendix 1 - Guildhall School of Music and Drama 2018/19 Scholarships Full Report

15. **CULTURE MILE LEARNING UPDATE**

Report of the Town Clerk.

**For Information**  
(Pages 39 - 42)

- a) Appendix 1 - Culture Mile Learning School Visits Fund progress report for the financial year 2018/19
- b) Appendix 2 - Young City Poets 2018/19 evaluation report

16. **MUSIC EDUCATION MAPPING ACROSS THE FAMILY OF SCHOOLS**

Report of the Director of Community & Children's Services.

**For Information**  
(Pages 43 - 44)

- a) Appendix 1 - Music Education Mapping - Areas for further exploration
- b) Appendix 2 - Music Education Mapping - Survey results and analyses

## Skills

17. **LONDON CAREERS FESTIVAL INITIAL IMPACT REPORT**  
Report of the Director of Community & Children's Services.

**For Information**  
(Pages 45 - 46)

- a) Appendix 1 - London Careers Festival Initial Report.

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

20. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act

**For Decision**

## Part 2 - Non-Public Agenda

21. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 23 May 2019.

**For Decision**  
(Pages 47 - 50)

22. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

**For Information**  
(Pages 51 - 52)

23. **EVALUATION OF SOUTHWARK LOCAL GOVERNING BODY PILOT**

Report of the Director of Community & Children's Services.

**For Decision**  
(Pages 53 - 56)

- a) Appendix 1 - Southwark Governing Body Review Report from City of London Academies Trust.

24. **GOVERNANCE REVIEW RECOMMENDATIONS**  
Report of the Director of Community & Children's Services.

**For Decision**  
(Pages 57 - 60)

- a) Appendix 1 - Organigram of the relevant decision-making boards.

25. **CITY SPONSORED ACADEMIES' PREDICTED GRADES 2019**  
Report of the Director of Community & Children's Services.

**For Information**  
(Pages 61 - 62)

- a) Appendix 1 - City sponsored academies' predicted grades 2019.

26. **FINANCIAL SCRUTINY MEETINGS 2019**  
Report of the Director of Community and Children's Services.

**For Information**  
(Pages 63 - 66)

- a) Appendix 1 - The City Academy Hackney and City of London Academy Islington Financial Overviews.

27. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

## EDUCATION BOARD

Thursday, 23 May 2019

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor West Wing, Guildhall on Thursday, 23 May 2019 at 10.00 am

### Present

#### Members:

Henry Colthurst (Chairman)	Benjamin Murphy
Ann Holmes (Deputy Chairman)	Deputy Philip Woodhouse
Randall Anderson	Tim Campbell
Deputy Keith Bottomley	Deborah Knight
Tijs Broeke	Veronica Wadley
Caroline Haines	Rachel Bower (after item 8)

#### Officers:

	-
Anne Bamford	- Community & Children's Services Department
Daniel McGrady	- Community & Children's Services Department
Gerald Mehrtens	- Community & Children's Services Department
Barbara Hamilton	- Community & Children's Services Department
Mark Jarvis	- Chamberlain's Department
Emily Rimington	- Comptroller & City Solicitor's Department
Polly Dunn	- Town Clerk's Department
Kate Smith	- Town Clerk's Department
Sufina Ahmad	- Town Clerk's Department
Sian Bird	- Guildhall School for Music and Drama

#### In Attendance:

##### 1. **APOLOGIES**

Apologies for absence were received from the Rt Hon. Lord Mayor Peter Estlin, Alderman William Russell and Ruby Sayed. Deputy Keith Bottomley, Tim Campbell and Veronica Wadley expressed apologies for needing to depart the meeting early.

##### 2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Henry Colthurst declared his trusteeship of "Governors for Schools" in respect of item 23, Governors for Schools Employability Project Progress Update.

##### 3. **ORDER OF THE COURT OF COMMON COUNCIL**

The Order of the Court of common Council dated 25 April 2019 appointing the Board for the ensuing year was received.

4. **ELECTION OF CHAIRMAN**

An election of Chairman was conducted in line with Standing Order 29. Henry Colthurst, being the only Member indicating a willingness to serve, was elected for the ensuing year

The Chairman gave thanks to Stuart Fraser for his hard work and support on the Board, and welcomed a new Member, Benjamin Murphy to his first meeting.

5. **ELECTION OF DEPUTY CHAIRMAN**

An election of Deputy Chairman was conducted in line with Standing Order 30. Ann Holmes, being the only Member indicating a willingness to serve, was elected Deputy Chairman for the ensuing year.

6. **PUBLIC MINUTES**

The public minutes and summary of the meeting held on 10 January 2019 were approved as a correct record.

7. **PUBLIC NOMINATIONS SUB-COMMITTEE MINUTES**

Public minutes of the Nominations Sub-Committee held on 9 April 2019.

RECEIVED.

8. **APPOINTMENT OF A CO-OPTED MEMBER**

The Town Clerk referred the Board to the non-public minute of the Nominations Sub-Committee meeting held on 12 April 2019.

The Chairman proposed the appointment of Rachel Bower for a term starting immediately, concluding in April 2023, to ensure continued staggering of co-opted terms.

**RESOLVED**, that Rachel Bower be appointed to the Education Board for a term expiring in April 2023.

*Rachel Bower joined the meeting and introduced herself to the Board.*

9. **APPOINTMENT OF SUB COMMITTEES**

Members considered a report of the Town Clerk on the appointment of Sub Committees for 2019/20.

**RESOLVED**, that Members: -

- Approve the terms of reference and composition of both the Nominations Sub Committee and Education Charity Sub Committee.
- Appoint Caroline Haines and Tijs Broeke to the Nominations Sub Committee.
- Appoint Philip Woodhouse to the Education Charity Sub Committee.



10. **OUTSTANDING PUBLIC ACTIONS**

Members received a report of the Town Clerk. The following matters were raised:

- 5/2019/P – an update would come to the July 2019 Board.
- 6/2019/P – the Summer Enrichment Programme has been booked and an impact assessment would be submitted to the Board in January 2020.

RECEIVED.

11. **ACTION TAKEN BETWEEN MEETINGS**

Members received a report of the Town Clerk on action taken between meetings.

RECEIVED.

12. **REVISED EDUCATION BOARD TERMS OF REFERENCE**

*The Town Clerk tabled an amendment to paragraph 4 of the report, clarifying the Comptroller & City Solicitor's advice.*

Members considered a report of the Town Clerk regarding the revised Education Board Terms of Reference.

**RESOLVED**, that Members approve:

- The revised terms of reference of the Board, as set out at Appendix 1, for submission to the Policy & Resources Committee and onward approval at the Court of Common Council.
- That any further changes required be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

13. **REVIEW OF THE CITY'S EDUCATION GRANT FUNDING**

Members considered a report of the Town Clerk on the proposed review of the City's education grant funding. The Town Clerk tabled a proposed composition of the Working Party which read as follows:

- The Chair and Deputy Chair of Policy & Resources Committee
- The Chair and Deputy Chair of the Education Board
- Two further Members of the Policy & Resources Committee
- Two further Members of the Education Board

Members were content with proposals for the scope of review and composition of its Working Party and discussed possible membership. The following named individuals would have ex-officio positions on the working party:

- Henry Colthurst (Chairman – Education Board)
- Ann Holmes (Deputy Chair – Education Board)
- Catherine McGuinness (Chair – Policy & Resources Committee)
- A Deputy of the Policy & Resources Committee, to be decided at their meeting on 6 June 2019.

Members noted that three Members had expressed interest in sitting as Education Board nominees on the working party all of whom also sat on the Policy & Resources Committee:

- Randall Anderson
- Tijs Broeke
- Philip Woodhouse

The Board also noted that the following name was being considered as the final Policy & Resources representative:

- Andrew McMurtrie (Member of Policy & Resources Committee and Chair of the City of London Academies Trust)

**RESOLVED**, that Members:

- Agree the scope of the independent review of City Education Grant Funding;
- Agree the Terms of Reference of the Joint Working Party;
- Agree to the proposed composition of the Working Party;
- Agree to appoint Tijs Broeke and Philip Woodhouse to the Working Party;
- Recommend to the Policy & Resources Committee that they consider appointing Randall Anderson (Chair of CCS) and Andrew McMurtrie (Chair of COLAT) to the Working Party;
- Approve that any further changes to the terms of reference of the Working Party be delegated to the Town Clerk in consultation with the Chair and Deputy Chair of both the Education Board and Policy & Resources Committee

14. **GOVERNOR APPOINTMENTS UPDATE**

Members considered a report of the Director of Community & Children's Services regarding a Governor appointments update.

**RESOLVED**, that Members:

- Approve the appointment of Natasha Lloyd-Owen as a City Corporation sponsor member at the City of London Academy Islington.

- Note that Virginia Rounding has resigned as a company member of The City Academy Hackney.
- Note that the City of London Academies Trust have appointed Edward Benzecry as a co-opted trustee.
- Note an updated list of governing body membership across the Family of Schools included in **Appendix 1**.

15. **THE CITY OF LONDON CORPORATION'S SPORT AND PHYSICAL ACTIVITY STRATEGY FOR 2019-23**

*The Chairman moved to take item 21, The City of London Corporation's Sport and Physical Activity Strategy for 2019-23, at this point in the agenda.*

Members received a report of the Head of Corporate Strategy & Performance regarding the City of London Corporation's Sport and Physical Activity Strategy for 2019-2023. The Head of Corporate Strategy updated Members, informing them that, considering Members comments at other Committees, a briefing breakfast would be scheduled before the strategy was submitted to Policy & Resources Committee. The report was also due to go to Planning & Transportation Committee for information.

The following matters were raised:

- There was a call from Members for one coherent central strategy, rather than several interlinking ones.
- Members felt that the report needed to outline clearly which Committee ultimately owned the strategy.
- Members suggested that officers consider what the strategy was trying to achieve in order to form the foundation of the strategy.
- Members requested that the next iteration of the strategy is brought to the Education Board for information following the breakfast meeting and subsequent amendments.

RECEIVED.

16. **CREATIVE ENTERPRISES AND INNOVATION RESEARCH**

*The Chairman moved to take item 22, Creative Enterprise and Innovation Research, at this point in the agenda.*

Members received a report of the Director of Community & Children's Services regarding the Culture Mile Creative Enterprises and Innovation Research. Sian Bird, Partnerships Manager (Culture Mile) presented to the Board and provided Members with a booklet featuring the recommendations that came out of the research.

It was noted that the Education Board was delivering some of these recommendations in respect of its oversight of the Cultural and Creative Learning Strategy and was pleased to see the work coming to fruition.

A Member noted inconsistencies over the numbering of some of the recommendations, between the report and the booklet. Sian Bird noted the inconsistencies but confirmed that the full list of recommendations remained the same.

A Member raised concern over the disparity of what is taught in schools and what creative/fusion skills are being sought by employers. Members felt it was the responsibility of the Education Board to continue to help address this gap.

It was noted that a report from Culture Mile Learning on delivery of several outcomes in the Cultural and Creative Learning Strategy, including some of the recommendations within the report, would be brought to the Board at its July 2019 meeting.

RECEIVED.

**17. EDUCATION ACTIVITIES UPDATE**

*The agenda returned to item 15, Education Activities Update.*

Members received a report of the Director of Community & Children's Services regarding Education Activities Update.

Members received an update on the progress of the London Careers Festival and Future Cities event, both of which were looking promising with high levels of interest from schools, pupils and businesses. Members were invited to visit the London Careers Festival and were informed of the Culture Mile Fusion Prize Launch due to take place as part of the events taking place over the Festival.

The Board requested that a poster for the London Careers Festival be hung in the Member's Room in order to encourage Member attendance.

RECEIVED.

**18. EDUCATION BUDGET UPDATE - REVENUE OUTTURN 2018/19**

Members received a report of the Chamberlain and Director of Community & Children's Services regarding the Education Board Budget Update on the revenue outturn 2018/19.

Members noted the revenue outturn report 2018/19; and agreed the proposal of the Director of Community & Children's Services to carry forward £46,000 Local Risk Budget to 2019/20.

RECEIVED.

19. **CITY OF LONDON FAMILY OF SCHOOLS RESULTS UPDATE**

Members received a report of the Director of Community & Children's Services regarding the City of London Family of Schools Results Update.

Members noted the positive progress rate of City of London Academy Highbury Grove and considered the possible causes for lower progression in other schools.

In relation to A Level results, Members discussed the potential effects on students in receipt of non-conditional university offers. In addition, there was a distinctly different teaching style between GCSE, which was more prescriptive, and A Level, which required more independent study. There was also evidence to suggest that too-small class sizes in some subjects may be having a negative impact. Solutions to class sizes and alternative pedagogies were being considered.

Members noted that the City's independent schools provided the data in the report that pertained to their results.

RECEIVED.

20. **CITY PREMIUM GRANT 2019/20 FUNDING ROUND**

Members considered a report of the Director of Community & Children's services regarding the City Premium Grant 2019/20 funding round.

Members heard that the requests for Galleywall Primary and Shoreditch Park would be presented at the July meeting, in order to allow officers to obtain further information however, in future years all applications should be received in time for consideration in May. Schools had been provided with an annual evaluation schedule to allow them to prepare each year in advance of the deadlines.

Members requested that, in future, the report include the maximum amount available to each school plus actual award.

Members requested that the Board closely monitor what differences the City's grants make and use this data to lobby central government with an argument for the value of increased education spending.

**RESOLVED**, that Members:

- Approve the release of City Premium Grant funding to City academies for academic year 2019/20 as per Schedule 1 of the report.
- Note that the proposal for funding to City of London Academy Southwark (CoLAS) will be submitted for approval to the July 2019 Education Board owing to deadline being extended to allow for recent recruitment of the academy's new Principal.

- Note that a second proposal for funding to City of London Academy Shoreditch Park, and a proposal from Galleywall Primary, will be submitted to the July 2019 Education Board for approval.
- Note that the Education Board will receive evaluations of the impact of City Premium Grant funded projects delivered over 2019/20 at the November 2020 Education Board meeting.

**21. GOVERNANCE REVIEW RECOMMENDATIONS**

*This item was withdrawn and a report on the same subject would be considered in non-public session under item 34, Any other business that the chairman considers urgent and which the committee agree should be considered whilst the public are excluded.*

**22. CITY OF LONDON ACADEMIES TRUST - ACADEMIES DEVELOPMENT PROGRAMME UPDATE**

Members received a report of the Director of Community & Children's Services regarding the City of London Academies Trust, Academies Development Programme Update.

Members heard that works at Galleywall Primary would suffer a delay of 4 weeks but had otherwise been well received and that the delay would not have a significant operational impact for the School.

The Board were also given an update on the City of London Primary Academy Islington, which had encountered further problems which had delayed the expected completion date. An independent review had been commissioned regarding the site's ground conditions which was expected to be produced in the forthcoming weeks. A meeting with Chief Officers was due to take place in June in order to consider the status of the project.

The Board noted with concern that the necessary classroom space may not be built in time, but there was no possibility for the school to remain in the current temporary accommodation.

RECEIVED.

**23. GOVERNORS FOR SCHOOLS EMPLOYABILITY PROJECT PROGRESS UPDATE**

Members received a report of the Director of Community & Children's Services regarding a report received from Governors for Schools on a Schools Employability Project commissioned by the Education Board.

The Board considered the impact of the project and officers noted further work was needed assess the project's impact on governors' actions after they use the website or e-learning modules. Officers advised that governors on the Skills Forum have been asked to use the resources and report back at the forum's next meeting. It was noted that Governors for Schools would be conducting surveys of governors who access the resources to evaluate their impact and would be producing a final evaluation report in October 2019.

RECEIVED.

24. **ADULT SKILLS, EDUCATION AND APPRENTICESHIPS SERVICE UPDATE**  
Members received a report of the Director of Community & Children's Services regarding the Adult Skills, Education and Apprenticeship Service Update.

RECEIVED.

25. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**  
There were no questions.

26. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
The Chairman advised that the Chief Commoner had discussed with the Chairman and Town Clerk holding a forum for students in Years 12 and 13 at which officers of the City of London Corporation could explain how a "City is run" and what career opportunities it offered.

Members felt that the idea might be a good opportunity to expose young people to democracy and may help in promoting more diverse interest in the City Corporation. It was suggested that such concept might work well as part of the Prefect's Dinner, but there was no budget for a stand-alone event. The forum would need to be clearly aligned with the Education Strategy. The Board wished to receive a report on the proposal before it was able to endorse the event fully.

27. **EXCLUSION OF THE PUBLIC**  
**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

28. **NON-PUBLIC MINUTES**  
The non-public minutes of the meeting held on 10 January 2019 were approved as a correct record.

29. **NON-PUBLIC MINUTES OF THE NOMINATIONS SUB-COMMITTEE**  
Non-public minutes of the meeting held on 12 April 2019.

RECEIVED.

30. **NON-PUBLIC OUTSTANDING ACTIONS**  
Members received a report of the Town Clerk regarding Non-Public outstanding actions.

31. **APPENDIX 1 - CITY PREMIUM GRANT 2019/20 ALLOCATIONS TO ACADEMIES**  
*This was a non-public appendix to item 18, City Premium Grant 2019/20 allocations to academies.*

**32. APPENDIX 2 - CITY OF LONDON ACADEMIES TRUST - ACADEMIES DEVELOPMENT PROGRAMME UPDATE**

*This was a non-public appendix to item 20, City of London Academies Trust – Academies Development Programme Update.*

**33. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**34. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of urgent business.

**The meeting ended at 12.08 pm**

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Chairman

**Contact Officer: Polly Dunn  
polly.dunn@cityoflondon.gov.uk**



## Education Board – Public Outstanding Actions

Action Number	Date	Action	Officer responsible	Progress Update
14/2018/P	19 July 2018	Guildhall School Scholarship Outcome Report to be submitted to Education Board	Strategic Education and Skills Director	Report to July 2019 Board (Item 14)
1/2019/P	10 January 2019	Draft and include wording for revised terms of reference (as agreed) to go to Policy & Resources Committee for approval.	Town Clerk	Update at July 2019 Board
3/2019/P	10 January 2019	Draft a note on the in-principle invitees to Education Board funded events for approval.	Strategic Education and Skills Director	Report to July 2019 Board (item 6)
5/2019/P	10 January 2019	Appropriate livery representatives should be invited to an Education Briefing regarding the best practice and learnings following significant progress made by disadvantaged pupils at City sponsored Academies.	Strategic Education and Skills Director	Update at July 2019 Board
6/2019/P	10 January 2019	Produce a full report on the proposed Summer Enrichment Programme, with funding detail and evaluation proposals included.	Director of Community & Children's Services	Report to January 2020 Board
7/2019/P	23 May 2019	A report from Culture Mile Learning on delivery of several outcomes in the Cultural and Creative Learning Strategy, including some of the recommendations within the report, would be brought to the Board at its July 2019 meeting.	Strategic Education and Skills Director	Report to July 2019 Board (Item 15)
8/2019/P	23 May 2019	Governors for Schools would be conducting surveys of governors who access the resources to evaluate their impact and would be producing a final evaluation report in October 2019.	Strategic Education & Skills Director	Report to November 2019 Board

## Education Board – Public Completed Actions

Action Number	Action	Date Completed
1/2018/P	Chairman of City of London Academy Southwark to be invited to January 2019 Board meeting.	10 January 2019
2/2018/P	Recommendation that 'nature' be replaced with 'composition' in COLAT LGB Terms of Reference to be made to the Chief Executive of the City of London Academies Trust	Completed
3/2018/P	Online funding guidance note to be drafted and circulated to City academies	Completed
4/2018/P	Letter of Congratulation to be issued to Principal of Newham Collegiate Sixth regarding their GG2 Leadership Award.	10 January 2019
5/2018/P	Officers to attend Board meetings during specific time 'windows' to present their reports.	10 January 2019
6/2018/P	Review of Local Governing Body Arrangements at City of London Academies Southwark to be submitted to the Education Board	10 January 2019
7/2018/P	Consideration be given to bringing Additional Funding Applications process forward by two months.	10 January 2019
8/2018/P	Appropriate number of City of London Governors, plus governor skills more generally, to be discussed at March 2019 Board Away Day	On Away Day Agenda
9/2018/P	City Premium Grant Funding to be discussed at March 2019 Board Away Day	10 January 2019
10/2018/P	Discussion paper regarding Governor Clerking Survey results to be submitted to March 2019 Board Away Day	On Away Day Agenda
11/2018/P	Whole Court Briefing Meeting on Education, Skills, Culture and Creative Learning Strategy to be convened	10 January 2019
12/2018/P	<p>Guildhall School of Music and Drama actions to be dealt with in single report to the Board, namely,</p> <ul style="list-style-type: none"> <li>• Consideration be given to inviting a Guildhall School scholarship recipient to future meeting of the Education Board (19 July 2018)</li> <li>• GSMD to submit annual reports on number of scholarships/bursaries and their impact during funding round 2018/19 and 2019/20 (20 July 2017)</li> <li>• Report on review of funding to Guildhall School Trust and GSMD to be submitted to Board in 2019 (20 July 2017)</li> </ul>	Assumed into 14/2018/P
13/2018/P	Report on 2018/19 City Premium Grant interventions to be submitted to a future meeting.	10 January 2019
16/2018/P	School Places Demand Projections Report to be annual item on Education Board agenda.	10 January 2019
15/2018/P	Education, Skills, Culture and Creative Learning Strategy to be submitted to Court of Common Council.	23 May 2019
2/2019/P	<p>Invite the following individuals to the Governance Review Item at the March 2019 Away Day:</p> <ul style="list-style-type: none"> <li>• Chairmen of the City of London Corporation's three independent schools</li> <li>• Chairman of the City of London Academies Trust Board</li> </ul>	23 May 2019
4/2019/P	A "save the date" notification go to all Members for June 2019 Careers Festival	23 May 2019
7/2019/P	Request that the Planning and Transportation Committee reschedule their meeting on 17 June 2019 so to not clash with preparation works for the C4 Festival	23 May 2019

## EDUCATION CHARITY SUB (EDUCATION BOARD) COMMITTEE

Wednesday, 3 July 2019

Minutes of the meeting of the Education Charity Sub (Education Board) Committee held at the Guildhall EC2 at 9.00 am

### Present

#### Members:

Henry Colthurst (Chairman)  
Ann Holmes

Caroline Haines  
Deputy Philip Woodhouse

#### Officers:

Jack Joslin	- Central Grants Unit, Town Clerk's Department
Lily Brandhorst	- Central Grants Unit, Town Clerk's Department
Emily Rimington	- Comptroller & City Solicitor's Department
Louise Said	- Chamberlain's Department (from item 4b)
Polly Dunn	- Town Clerk's Department

#### 1. **APOLOGIES**

Apologies were received from Benjamin Murphy and Ruby Sayed.

#### 2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

In respect of application ref. 15437, Deputy Philip Woodhouse and Caroline Haines noted that they were on Epping Forest & Commons Committee.

#### 3. **MINUTES**

**RESOLVED**, that the public minutes of the meeting held on 12 November 2018, be approved as accurate record.

#### 4. **GRANT RECOMMENDATIONS - CITY EDUCATIONAL TRUST FUND (290840) & CITY OF LONDON CORPORATION COMBINED EDUCATION CHARITY (312836)**

Governors considered a report of the Chief Grants Officer regarding Grant Recommendations – City Educational Trust Fund (290840) & City of London Corporation Combined Education Charity (312836).

Members expressed serious concern over incorrect financial advice received at the beginning of the 2018/19 financial year which, as per the Chamberlain's report, had resulted in an overspend of grant monies in the general fund. Members noted Chamberlain's advice on the proposed way forward to address the impact on the City Educational Trust Fund's income and recommended the deficit be carried forward. Members acknowledged that this would be considered for decision by the Education Board. The Chief Grants Officer explained that, in order to avoid a repeat of this issue, there would be a revision

in the way in which the breakdown between the expendable endowment fund and unrestricted general fund was presented. Members endorsed the proposed change of format but requested that their concerns be formally registered by way of a letter from the Chairman to the Chamberlain. It was agreed that the Chairman would draft and send a short letter to reflect briefly those comments expressed at the meeting. It was also agreed that an explanatory financial note, to be drafted by the Chief Grants Officer and Chamberlain, would be sent to Members for comment before being included in the Trustees Annual Report for the 2018/19 Accounts, within the Finance Review, for submission to the Charity Commission.

**RESOLVED**, that

- The Chairman write to the Chamberlain on behalf of the Sub-Committee regarding the issue of overspend by the Combined Education Charity; and
- That Members be offered an opportunity to comment on the note outlining the overspend by the Combined Education Charity, for submission to the Charity Commission as part of the charity's accounts.
- The proposal to carry forward a deficit on the City Educational Trust's unrestricted income fund to 2019/20, be recommended to the Education Board for approval.

4.1 **Appendix 1 - Eligibility Criteria - The City of London Corporation Combined Education Charity and the City Educational Trust Fund & Revised Criteria for the Combined Education Charity**

**RESOLVED**, that

- The Central Grants Programme eligibility criteria and budget, be noted; and
- The proposed amendment to the eligibility criteria for the Combined Education Charity, be recommended to the Education Board and Community and Children's Services Committee for consideration and approval.

4.2 **Appendix 2 - The City of London Corporation Combined Education Charity- Grant Recommendations**

Members considered the grants recommendations regarding the City of London Corporation Combined Education Charity and the following points were made.

With respect to the individual grant applicants, Members queried whether the City of London Corporation received any update from recipients. Members requested that all grant recipients be encouraged to stay in touch with the City

of London Corporation and that, where appropriate, they be invited as guest speakers at various relevant City Corporation events. Following a question, Members were informed by the Chief Grants Officer that the City of London Corporation could be in direct contact with an institution at which a grant recipient was enrolled, but that permission would need to be sought from the individual in order to obtain data such as their results. Members requested that the Central Grants Unit begin seeking these permissions from current and future grant applicants.

The Chief Grants Officer confirmed that, in the event that a grant recipient failed to complete a course, the City of London Corporation would be refunded.

The Chief Grants Officer confirmed that all applications are verified with the respective institutions and that all applicants who had been recommended an award were resident in the UK.

The Chairman noted that the grants recommended for approval under the City of London Corporation Combined Education Charity (312836) totalled £49,000 out of an approximate fund of £60,000. Members agreed that applications for the Combined Education Charity should be closed and any remaining funds be carried over to the next year unless a particularly urgent application was presented to the Sub-Committee for consideration.

**RESOLVED**, that the Sub-Committee recommend to the Education Board that the application form for the Combined Education Charity 2019/20 funding round, be closed.

Birkbeck, University of London – Application (ref. 15441)

Members were supportive of the application but requested that it be made clear that eight grants of £3,000 value were being awarded, rather than one sum of £24,000.

**RESOLVED**, that eight bursary grants of £3,000 (totalling £24,000) be awarded to Birkbeck, University of London for application ref. 15441.

London South Teaching School Alliance, Charles Dickens Primary School (ref. 15438)

**RESOLVED**, that £10,000 be granted to the London South Teaching School Alliance, Charles Dickens Primary School for application ref. 15438.

Applicant 1 (ref. 15429)

**RESOLVED**, that £5,000 be granted towards course fees for a Masters in Acting at the Royal Central School of Speech and Drama for application ref 15429.

Applicant 2 (ref. 15430)

**RESOLVED**, that £5,000 be granted towards the course fees and materials for a Fourth Year of a five-year ARB/RIBA recognised course in architecture leading to the AA Final Examinations (ARB/RIBA Part 2) and the AA Diploma at the Architectural Association for application ref. 15430.

Applicant 3 (ref. 15433)

The Chief Grants Officer noted that the application fell outside the current eligibility criteria but did meet the overall objects of the charity.

**RESOLVED**, that £5,000 be granted toward the course costs of an ILM FT in Human Rights Law at Queen Mary University for application ref. 15433.

*Louise Said joined the meeting.*

Applicant 4 (ref. 15428)

**RESOLVED**, that the application be rejected.

Applicant 5 (ref. 15431)

**RESOLVED**, that the application be rejected.

Applicant 6 (ref. 15432)

**RESOLVED**, that the application be rejected.

#### 4.3 **Appendix 3 - The City Educational Trust Fund - Grant Recommendations**

Members considered the grants recommendations regarding the City Educational Trust Fund (290840) and the following points were made.

In discussing the applications to the City Educational Trust Fund, Members agreed that they wished to receive more evidence as to the success and outcome(s) for projects that were seeking a further round of support from the Corporation. For application ref. 15435, 15436 and 15437, Members wished for the full applications to be circulated for comment after the meeting and that any comments be fed through the Chairman and Deputy Chairman when consulted by the Town Clerk, having been granted delegated authority. For future meetings it was requested that, for projects seeking a further round of funding, impact/monitoring reports be submitted early enough to ensure they are received by the Sub-Committee in time for a decision to be made on their latest application. In addition, Members requested evidence and feedback from site visits led by the Central Grants Unit.

The Chairman noted that the grants recommended for approval under the City Educational Trust (290840) totalled £88,250 out of an approximate fund of £90,000. Members requested that applications to the City Educational Trust Fund be closed and any remaining funds be carried over to the next year.

**RESOLVED**, in light of the issues caused by the overspend of the expendable endowment fund, the Sub-Committee recommend to the Education Board that the application form for the City Educational Trust Fund 2019/20 funding round, be closed.

Dr Johnson's House Trust Ltd (ref. 15435)

**RESOLVED**, that the decision to grant £20,850 over two years (£10,425 per year) towards the costs of an education programme for London primary and secondary schools and university students, in the cultural arts, be taken under delegated authority by the Town Clerk in consultation with the Chairman and Deputy Chairman and subject to the provision of satisfactory monitoring information.

Drum Works CIC (ref. 15436)

**RESOLVED**, that the decision to grant £20,250 to deliver weekly drumming workshops for autistic children with severe learning difficulties at the Garden School of Hackney, be taken under delegated authority by the Town Clerk in consultation with the Chairman and Deputy Chairman subject to the provision of satisfactory information about outcomes, impact and clarifying the project's relationship with the Barbican.

Epping Forest Field Centre (Field Studies Council) (ref. 15437)

**RESOLVED**, that the decision to grant £23,150 over two years (£11,575 per year) to deliver ecology training to Key Stage 3 and 4 science teachers in London Schools, and to run "Young Ecologist" day courses in Epping Forest for aspiring young ecologists from the London Boroughs of Newham, Redbridge and Waltham Forest, be taken under delegated authority by the Town Clerk in consultation with the Chairman and Deputy Chairman with the benefit of additional information about the project and its outcomes.

London Music Fund (ref. 15439)

Following a question, the Chief Grants Officer advised that, unless there were clear, scalable units within an application, such as the cost of scholarships outlined in the London Music Fund application (ref. 15439), it would not be advisable to grant more than the amount being sought. Members agreed that they wished to award the £24,000 grant but chose to spread it over two years.

Members requested that their policy be revised, requiring those awarded grants to take a two-year break before re-applying for any further funding.

**RESOLVED**, that

- £24,000 be granted over two years (£12,000 per year) to the London Music Fund for application ref. 15439; and
- That revised wording of the policy, requiring applicants to take a two-year break after a maximum of two years of consecutive funding, be recommended to the Education Board and Community and Children's Services Committee for consideration and approval.

5. **GRANT MONITORING - REPORTING BACK ON PROJECTS SUPPORTED BY THE EDUCATION CHARITY SUB-COMMITTEE**

Members received a report of the Chief Grants Officer regarding grant monitoring – reporting back on projects supported by the Education Charity Sub-Committee.

5.1 **Appendix 1 - Spitalfields Music - Learning and Participation Evaluation Report**

**RESOLVED**, that the update and feedback on the grant awarded by the Education Charity Sub Committee from the City Educational Trust Fund to Spitalfields Music, be noted.

5.2 **Appendix 2 - Roundhouse Trust Learning Visit Report**

**RESOLVED**, that the update and feedback on the grant awarded by the Education Charity Sub Committee from the City Educational Trust Fund to the Roundhouse Trust, be noted.

6. **QUESTIONS**

There were two questions.

The Chairman asked Officers whether Members of the Sub Committee could instruct a change to the names of the two charities they administer in order to better distinguish them in discussion perhaps by way of self explanatory epithets such as Small Grants (CEC) and Medium Grants (CET). The Comptroller and City Solicitor explained that, provided their meaning is always clear, Members and Officers could practically refer to the charities however they wished. However, in order to maintain a proper record of decisions, at the start of any/all reports that used alternative naming there needed to be a clear explanation at the start of the report outlining the legal name of each charity and they would be referred to as within the report. Alternatively, the trustees could consider adopting a working name or formally changing the legal name. Formal processes would need to be followed to effect these changes which would also need to be resourced.

Members asked whether it would be possible to combine or merge the two charities. The Chief Grants Officer explained that a review of the City of London Corporation's 100+ charities was being proposed to the Policy & Resources Committee at its meeting on 4 July 2019. If undertaken, the review would look at issues such as standardising administrative processes, such as grant applications, but also seek investigation into the possibility, and appropriateness, of merging some of the charities. This review would include the two Education charities within the Sub Committee's remit. The Comptroller and City Solicitor explained that, amongst other necessary steps, conditions and decision-making processes, any merger of the two charities in question would need to be in the best interests of the charities involved, resourced and may require Charity Commission authority. Members agreed to await news of this review before considering the matter further.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was one item of other business.

**RESOLVED**, that the Sub Committee's terms of reference be received.



**The meeting closed at 10.09 am**

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Chairman

**Contact Officer: Polly Dunn**  
**[polly.dunn@cityoflondon.gov.uk](mailto:polly.dunn@cityoflondon.gov.uk)**

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<b>Committee</b>	<b>Dated:</b>
Education Board	18/07/2019
<b>Subject:</b>	<b>Public</b>
Education Activities Update	
<b>Report of:</b>	<b>For Decision</b>
Director of Community and Children’s Services	
<b>Report author:</b>	
Daniel McGrady Lead Policy Officer (Education, Culture and Skills)	

### Summary

This report updates Members on recent events and activities across the three strategies overseen by the Education Board: Education, Cultural and Creative Learning, and Skills. A calendar of forums and events over the 2019/20 academic year is included in **Appendix 1**. A memo of the in-principle invitees to Education Board funded events is included in **Appendix 2**.

### Recommendation

Members are asked to:

- Note the update on recent events and activities across the three strategy areas.
- Note the calendar of forums and events over the 2019/20 academic year in **Appendix 1**.
- Approve the memo of in-principle invitees to Education Board funded events in **Appendix 2**.

### Main Report

#### Education

1. Mental Health First Aid Training – 3 May 2019  
At the Education Board meeting on 17 May 2018, Members noted that the Education Unit would be offering staff in the Family of Schools the opportunity to undertake Mental Health First Aid training, joint funded by the Education Board and Public Health. The Mental Health First Aid Champion One-Day course was chosen as the most appropriate course as it uses a ‘champion’ model whereby attendees are trained as trainers of their colleagues in the school. The training took place on 3 May 2019 and was attended by 16 members of staff from across both primary and secondary schools in the Family of Schools. The training delivers on the Education Strategy by enabling school staff to promote and foster healthy lifestyles and positive mental wellbeing.
  
2. City Schools’ Subject Dinner (Creative Arts) – 27 June 2019  
On 27 June 2019, pupils in Year 11 and the Sixth Form from across the Family of Schools were invited to the annual Subject Dinner. This year’s dinner was themed on the creative arts. The pupils were selected for their interest in creative arts subjects and careers in creative industries. The pupils were joined by professionals from across creative sectors who sat with the pupils during the dinner and rotated around tables between courses. The focus of the table discussions was on creative industry jobs and the education and experience pathways to jobs in the creative industries. Caroline Haines, Member of the Education Board, closed the evening. The event supported the Education and

Skills Strategies through enabling pupils to have exposure to the world of work and supports the Cultural and Creative Learning Strategy by ensuring that the creative industries are represented in world of work experiences.

### **Cultural & Creative Learning**

#### 3. Art Exhibition – 24-27 June 2019

Pupils from across the Family of Schools were invited to exhibit a selection of artwork in the Guildhall's Ambulatory. A mix of drawings, paintings, collage, sculpture and digital art installations were on public exhibition to Members, officers and the general public. The event supports the delivery of the Cultural and Creative Learning Strategy by providing opportunities for schools to nurture talent, and for pupils to develop their creative potential and perform/exhibit in quality venues.

### **Skills**

#### 4. Future Cities Meeting – 7 June 2019

To support the Education Board's Fusion Skills agenda and deliver on the 2018/19 Action Plan initiative to deliver "Five high profile digital and fusion skills influencing events during the year", the Education Unit invited public and private sector stakeholders from across five cities in the United Kingdom (UK) and six cities in mainland Europe to the first 'Future Cities' meeting. The aim of the meeting was to raise the profile of the City Corporation's Fusion Skills agenda and to provide a platform for cities, businesses and NGOs to share their current approaches to combining education, culture and industry to develop and promote Fusion Skills. The structure of the meeting was a free-flowing series of short and focused group discussions for colleagues to share their work, think out loud, and collaborate on solutions. The day also featured 'torchlight moments' which were designed to disrupt the discussions by provoking debate, and featured several organisations pioneering cutting-edge ed-tech solutions to the development of Fusion Skills. The interactive feedback and write-ups from the meeting form part of the bank of research supporting the work on Fusion Skills and will inform the next steps of the 2019/20 Action Plan.

### **Memo of in-principle invitees to Education Board funded events**

5. At previous meetings, Education Board Members have asked for clarity on who is invited to Education Board funded events over the academic year. A proposed memo on the in-principle invitees to events is included in **Appendix 2**. Members are asked to approve the memo to inform the invitations for events over the 2019/20 academic year.

### **Appendices**

- **Appendix 1** – Calendar of forums and events over the 2019/20 academic year linked to the Education, Cultural & Creative Learning, and Skills Strategies.
- **Appendix 2** – Memo of in-principle invitees to Education Board funded events.

### **Daniel McGrady**

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# Agenda Item 7

<b>Committee</b>	<b>Dated:</b>
Education Board	18/07/2019
<b>Subject:</b> Education Board Budget Update for 2019/20 Financial Year	<b>Public</b>
<b>Report of:</b> Director of Community and Children's Services and the Chamberlain	<b>For Information</b>
<b>Report author:</b> Daniel McGrady, Lead Policy Officer (Education, Culture and Skills) Mark Jarvis, Head of Finance	

## Summary

This paper asks Members to note the latest forecast Outturn position for the 2018/19 Education Budget.

## Recommendation

Members are asked to note the report.

## Main Report

### Current Position

1. The forecast outturn position for the 2019/20 financial year as of Quarter 1 is outlined in the table on the next page. At this stage, £1.294m of the overall £2.879 allocation has been spent. This is primarily from the Central Risk element of the budget which is for City Premium Grant funding to City of London sponsored and co-sponsored academies.
2. The predicted forecast outturn is on budget.

### Conclusion

3. Members are asked to note the spend to date and forecast outturn for the 2019/20 financial year.

### Appendices

No appendices.

### Daniel McGrady

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<u>2019-20</u> <u>Budget</u>		<u>Actuals</u> <u>2019/20</u>	<u>Balance</u>	<u>Forecast</u> <u>Outturn</u> <u>19/20</u>
£		£	£	£
<b>Local Risk</b>				
<b>90,000</b>	<b>COLAT FUNDING</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>
<b>327,000</b>	<b>SALARIES</b>	<b>81,214</b>	<b>245,786</b>	<b>327,000</b>
14,000	Leadership & Governance	1,398.38	11,602	14,000
36,000	Enrichment (Fusion) Programmes	2,037.50 <sup>1</sup>	20,233	36,000
<b>50,000</b>	<b>EDUCATION STRATEGY</b>	<b>34,35.88</b>	<b>31,834.12</b>	<b>50,000</b>
32,000	Leadership & Governance	6,780	25,220	32,000
80,000	Fusion Skills Tracking Tool	5,774.47	74,226	80,000
60,000	London Careers Festival	14,418.19	45,582	60,000
<b>172,000</b>	<b>SKILLS STRATEGY</b>	<b>26972.66</b>	<b>145027.3</b>	<b>172000</b>
30,000	Leadership & Governance		30,000	30,000
70,000	Enrichment (Fusion) Programmes	280	69,720	70,000
305,000	Culture Mile Learning	305,000	0	305,000
<b>405,000</b>	<b>CULTURAL &amp; CREATIVE LEARNING STRATEGY</b>	<b>305,280</b>	<b>99,720</b>	<b>405,000</b>
<b>13,000</b>	<b>CENTRAL EDUCATION UNIT (Printing, Legal Frees, Training etc.)</b>	<b>825.74</b>	<b>12,174.26</b>	<b>13,000</b>
<b>1,057,000</b>		<b>417,728</b>	<b>624,542</b>	<b>1,057,000</b>
<b>Central Risk</b>				
£				
<b>250,000</b>	<b>COLAS</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>
<b>250,000</b>	<b>COLAI</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>
<b>250,000</b>	<b>TCAH</b>	<b>240,000</b>	<b>10,000</b>	<b>250,000</b>
<b>100,000</b>	<b>Redriff</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>60,000</b>	<b>Galleywall</b>	<b>23,362</b>	<b>36,638</b>	<b>60,000</b>
<b>40,000</b>	<b>COLPAI</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>
<b>200,000</b>	<b>Highgate Hill</b>	<b>199,830</b>	<b>170</b>	<b>200,000</b>
<b>140,000</b>	<b>Shoreditch Park</b>	<b>42,050</b>	<b>97,950</b>	<b>140,000</b>
<b>250,000</b>	<b>Highbury Grove</b>	<b>249,230</b>	<b>770</b>	<b>250,000</b>
<b>150,000</b>	<b>NCS</b>	<b>150,000</b>	<b>0</b>	<b>150,000</b>
<b>40,000</b>	<b>Interventions/Standards</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>
<b>1,730,000</b>	<b>CITY PREMIUM GRANTS (ACADEMIES)</b>	<b>1,294,472</b>	<b>435,528</b>	<b>1,730,000</b>
<b>92,000</b>	<b>PIP Funding</b>	<b>30</b>	<b>61,970<sup>2</sup></b>	<b>92,000</b>
<b>1,822,000</b>		<b>1,294,502</b>	<b>497,498</b>	<b>1,822,000</b>
2,879,000				2,879,000

<sup>1</sup> £13,730 committed funding.

<sup>2</sup> £30,000 committed funding.

<b>Committee</b> Education Board	<b>Dated:</b> 18/07/2019
<b>Subject:</b> Governor Appointments Update	<b>Public</b>
<b>Report of:</b> Director of Community and Children’s Services	<b>For Decision</b>
<b>Report author:</b> Daniel McGrady, Lead Policy Officer (Education, Culture and Skills)	

### Summary

This report asks Members to approve the renewal of the appointment of Henry Colthurst as a City Corporation sponsor governor at City of London Academy Islington from 1 September 2019 after the expiration of the current term ending on 31 August 2019. Members are asked to note the current governing body membership of the City Family of Schools attached at **Appendix 1**.

### Recommendations

Members are asked to:

- Approve the renewal of the appointment of Henry Colthurst as a City Corporation sponsor governor at City of London Academy Islington from 1 September 2019 after the expiration of the current term ending on 31 August 2019.
- Note an updated list of governing body membership across the Family of Schools included in **Appendix 1**.

### Main Report

#### Renewal of appointment of Henry Colthurst to City of London Academy Islington

1. As a co-sponsor, the City Corporation can appoint four “sponsor governors”<sup>1</sup> to the governing body of City of London Academy Islington (CoLAI). Henry Colthurst was appointed as a CoLAI Sponsor Governor by the Education Board in December 2015 for a four-year term. Henry served as Chair of the Governing Body from 16 September 2016 to 31 December 2018.
2. Henry’s current term as a Sponsor Governor is due to expire on 31 August 2019. Members are asked to approve the renewal of the appointment of Henry Colthurst for a second four-year term as a City Corporation Sponsor Governor at COLAI with effect from 1 September 2019 and expiring on 31 August 2023.

#### Governing body membership across the Family of Schools

3. An updated list of governing body membership across the Family of Schools is included in **Appendix 1**.

### Appendices

- Appendix 1 – Governing body membership of the Family of Schools.

#### **Daniel McGrady**

Lead Policy Officer (Education, Culture & Skills)

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<sup>1</sup> In the case of the City Corporation’s two co-sponsored academies, all Governors are also Trustees.

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<b>Committee</b>	<b>Dated:</b>
Education Board	18/07/2019
<b>Subject:</b> 2019/20 Action Plan	<b>Public</b>
<b>Report of:</b> Director of Community and Children’s Services	<b>For Information</b>
<b>Report author:</b> Anne Bamford, Strategic Director for Education, Culture and Skills	

### Summary

Members are asked to note the 2019/20 Action Plan with allocated budget against each action in **Appendix 1**.

### Recommendation

Members are asked to note the report.

### Main Report

#### Background

1. The three strategies, Education Strategy, Skills Strategy and Cultural and Creative Learning Strategy run from 2019-2023. Prior to each academic year, an annual action plan, with aligned budget is presented to Education Board. The report of the impact of actions are presented in the November Education Board. There has been some discussion of this impact and other educational outreach being reported more publicly each year in the form of an annual report.

#### Current Position

2. Across the strategies of Education, Skills and Cultural and Creative Learning there are five areas which will be the focus of activity for the 2019/20 academic year. These are:
  - a) Delivery of exceptional quality of education in the Family of Schools
  - b) High quality exposure to the world of work for all pupils in the Family of Schools at all stages of education to enable them to make informed career choices
  - c) An educational experience in the Family of Schools that enriches and inspires through the learning opportunities that the City’s cultural, heritage and environmental assets offer
  - d) Delivery of high-quality adult education, training and apprenticeships
  - e) Learning experiences promote 21st century ‘fusion skills’, through programmes that are a mix of academic, creative, digital and emotional learning.
3. The table presented in **Appendix 1** outlines the key actions across the year associated with these five focus areas and includes an overview of the key events, activities and milestones aligned to budget and reporting for each of the areas.

#### Implications

4. As the Action Plan follows the academic year (not the budget year), Members are asked to note that at times the actions against the allocated budget crosses over both the 2018/19 and the 2019/20 financial years.

### **Conclusion**

5. Members are asked to note the 2019/20 Action Plan.

### **Appendices**

- Appendix 1: 2019/20 Action Plan

### **Anne Bamford**

Strategic Education and Skills Director

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<b>Committee(s):</b> Education Board	<b>Date(s):</b> 18 July 2019
<b>Subject:</b> City Independent Schools Outreach and Partnership	<b>Public</b>
<b>Report of:</b> Town Clerks	<b>For Decision</b>
<b>Report author:</b> Polly Dunn, Senior Committee and Member Services Officer	

## Summary

This report presents the Outreach and Partnership reports of the City of London School, City of London School for Girls and the City of London Freeman’s School. It also outlines the steps that could be taken to standardise the Schools’ reporting on Outreach and Partnership. “City Schools” denotes the collective term for the three City of London independent schools.

## Recommendation(s)

Members are asked to:

- Note the report and its appendices; and
- Consider inviting the City of London School, City of London School for Girls and the City of London Freeman’s School Boards of Governors to commission their annual Outreach and Partnership reports for the same round of meetings each year.

## Main Report

### Background

1. The Education Board annually receives reports from the City of London Corporation’s three independent Schools regarding their respective outreach and partnership activities. These have historically been received by the Education Board separately and at different times of the year

### Current Position

2. Appended to this report is as follows:
  - **Appendix 1:** City of London School for Girls, *Outreach Report for the year 2018*, received by its Board of Governors on 3 December 2018
  - **Appendix 2:** City of London Freeman’s School, *Outreach and Partnerships Report*, received by its Board of Governors on 7 February 2019
  - **Appendix 3:** City of London School, *Outreach and Partnerships Report*, received by its Board of Governors on 13 June 2019
3. These reports highlight the exciting partnership opportunities and projects undertaken by the City Schools’ staff and pupils with other educational institutions and their wider communities. They also highlight potential future collaborations and developments.
4. Members are invited to note appendices 1-3.

### Options and Proposals

5. The Headteachers of the City Schools have been consulted and agreed that they could, in principle, produce the report for the March round of Governor Board meetings, for a period covering the previous calendar year.
6. Members may wish to continue current practice which sees the Outreach and Partnership reports being submitted at different times of the year. Alternatively, they may wish to request that the City Schools' Boards of Governors consider aligning their reporting by commissioning their annual Outreach and Partnership Reports for their March meetings, for onward submission at the May or July Education Board meeting.

### **Corporate & Strategic Implications**

7. The theme of partnership and working with others is threaded throughout the City of London Corporation's Education Strategy 2018-2023, which includes the goal: *we will work in partnership to provide a safe, inclusive and supportive environment where all children and young people, regardless of background and circumstance, feel they belong.*
8. By receiving a collective report on the outreach and partnership work of the City Schools, the Education Board will be in a position to better discharge its responsibilities in relation to meeting the aims of its strategy.

### **Implications**

9. There are no financial, legal, property or HR implications. There are no key risks associated with this recommendation.

### **Conclusion**

10. The City Schools engage in a wide range of enriching programmes and initiatives that support the children, young people, their parents and carers within the City Family of Schools and beyond. Their work, supported by the Education Board, continues to better the already exceptional educational offering of the City of London.

### **Appendices**

- **Appendix 1:** City of London School for Girls, *Outreach Report for the year 2018*
- **Appendix 2:** City of London Freeman's School, *Outreach and Partnerships Report*
- **Appendix 3:** City of London School, *Outreach and Partnerships Report*

### **Background Papers**

None

### **Polly Dunn**

Senior Committee and Member Services Officer

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<b>Committee</b> Education Board	<b>Dated:</b> 18/07/2019
<b>Subject:</b> Inspection Results Update	<b>Public</b>
<b>Report of:</b> Director of Community and Children’s Services	<b>For information</b>
<b>Report author:</b> Daniel McGrady Lead Policy Officer (Education, Culture and Skills)	

### Summary

This report updates Members on the excellent inspection results of three recent inspections of schools in the City of London Family of Schools.

### Recommendation

Members are asked to note:

- The Ofsted inspection of City of London Academy Islington (CoLAI) – May 2019
- The Ofsted inspection of Galleywall Primary School (Galleywall) – May 2019
- The Statutory Inspection of Anglican and Methodist Schools (SIAMS) inspection of Sir John Cass’s Foundation Primary School (SJC) – May 2019

### Main Report

#### Background

1. The Education Strategy 2019-23 commits to ensuring that pupils in the Family of Schools receive exceptional quality education. The results of school inspections are an important way for schools and the Education Board to measure success against the outcomes in the Education Strategy and be aware of areas for improvement.

#### Current position

2. Ofsted inspection of City of London Academy Islington – May 2019
  - The two-day Ofsted inspection of CoLAI took place over the 14 and 15 May 2019. The inspection results were ‘Outstanding’ in for four-out-of-five categories and received an ‘Outstanding’ overall effectiveness judgement.
  - The inspector commented that the school has been transformed into an exciting environment where pupils and staff thrive; outcomes are outstanding, and pupils’ progress is exceptional; and a school where ‘no child is left behind’.
  - Aligned closely with the Education and Skills Strategies on the development of Fusion Skills and exposure to the world-of-work, the inspector noted that there was evidence of exceptional provision for personal development and welfare ensuring that pupils quickly develop the skills they need to succeed in this school and in their future careers.
  - The judgement on 16-19 Study Programmes was ‘Good’ and it was noted that leadership in the sixth form is strong, but the range of study programmes the school can offer is affected by the small numbers of students in the sixth form and teaching in the sixth form is variable, effecting students’ progress. It was

noted that the school could improve further by ensuring that leaders in the sixth form keep the provision under review so that:

- students' progress in the sixth form reaches the same high levels as pupils' progress in key stages 3 and 4
- teaching is consistently of the highest quality
- students benefit from the wider range of courses on offer in the consortium.

### 3. Ofsted inspection of Galleywall Primary School – May 2019

- The two-day Ofsted inspection of Galleywall took place over the 14 and 15 May 2019. The inspection results were 'Outstanding' in all five categories and received an 'Outstanding' overall effectiveness judgement.
- The inspector commented that the trust (City of London Academies Trust), governors and leaders have provided inspirational leadership and their determination and drive for excellence ensure that pupils develop into successful learners.
- Aligned closely with the Education and Cultural and Creative Learning strategies on offering a broad and balanced curriculum which enables pupils to flourish and thrive, the inspector commented that leaders have created a unique curriculum, based on the needs of the pupils which is well designed and implemented, providing pupils with a range of knowledge and skills which fully develops their learning.
- The inspector recommended that the school should improve further through strengthening the leadership and management by continuing to develop the middle leadership team, including subject leaders, as the school grows.

### 4. SIAMS inspection of Sir John Cass's Foundation Primary School – May 2019

- All Church of England dioceses and the Methodist Church use the Church of England Education Office's framework for the Statutory Inspection of Anglican and Methodist Schools (SIAMS) under Section 48 of the Education Act 2005. The inspection focuses on the impact of the Church school's Christian vision on pupils and adults. There are three judgements: Excellent, Good and Ineffective.
- The one-day SIAMS inspection of SJC took place on 23 May 2019. The overall judgement of the inspection was 'Excellent'.
- The inspector commented that a shared understanding of spirituality underpins the school's vision and drives its decisions, creating a harmonious learning community characterised by the compassionate, caring relationships between and among pupils and adults expressing the love at the heart of the vision.
- The inspector recommended that the school should improve further by exploring ways in which pupils can engage with the Eucharist in creative and innovative ways that respect the integrity of pupils.

#### **Daniel McGrady**

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<b>Committee(s)</b>	<b>Dated:</b>
Education Board	18/07/2019
<b>Subject:</b> City Premium Grant 2019/20 Allocations to Academies	<b>Public</b>
<b>Report of:</b> Director of Community and Children’s Services	<b>For Decision</b>
<b>Report author:</b> Daniel McGrady	

### Summary

At the Education Board meeting on 23 May 2019, Members approved the release of £1,294,472 as City Premium Grant funding to City Corporation sponsored and co-sponsored academies. At the meeting, Members noted that additional applications would be submitted to the 18 July 2019 Education Board meeting for approval. Due to extenuating reasons, several academies required extra time to submit applications. This report asks Members to approve the release of £371,638 from the Central Risk element of the Education Board’s budget at the proposed schedule listed in the Recommendations section of this report. This funding is to support projects delivered over the 2019/20 academic year. A summary of the applications to be funded from this allocation is included in **Appendix 1**.

### Recommendations

Members are asked to:

- Approve the release of City Premium Grant funding to City academies for academic year 2019/20 as per **Schedule 1** below.
- Approve the proposal that City of London Academy Southwark (CoLAS) repurpose an underspend on their 2018/19 City Premium Grant, approve an extension of the delivery period to end in December 2019, and agree to receive the 2018/19 City Premium Grant evaluation from CoLAS in January 2020.

*Schedule 1 – Proposed City Premium Grant funding to City academies.*

Academy	Maximum eligible amount 2019/20	Amount awarded at May 2019 Education Board	Proposal for approval at July 2019 Education Board
Galleywall Primary School	£60,000	£23,362	£36,638
City of London Academy Shoreditch Park	£140,000	£42,050	£75,000
The City Academy Hackney	£250,000	£240,000	£10,000
City of London Academy Southwark	£250,000	£0	£250,000
		<b>Total</b>	<b>£371,638</b>

### Main Report

#### Background

1. At the Education Board meeting on 23 May 2019, Members approved the release of £1,294,472 of City Premium Grant funding. Members noted that further applications would be received from Galleywall Primary School and City of London Academy Shoreditch Park. Members also noted that City of London Academy Southwark would submit their application to the July 2019 Education

Board meeting to allow extra time for the newly appointed Principal to identify the priorities for the school.

### **City Premium Grant 2019/20 Allocations**

2. The Strategic Education and Skills Director and the Lead Policy Officer (in consultation with the CEO of CoLAT) have reviewed the applications summarised in **Appendix 1** and consider that they meet the criteria of the grant and will support the delivery of exceptional education, cultural and creative learning and skills development by the academies. An additional application from The City Academy Hackney is included in **Schedule 1** and **Appendix 1** and does not exceed the maximum eligible amount for the academy.
3. A summary of the total value of 2019/20 City Premium Grant proposals is included in **Appendix 2**.

### **City Premium Grant 2018/19 – City of London Academy Southwark**

4. CoLAS experienced significant changes to the senior leadership team at the end of the Spring Term and further changes are expected from the new academic year. Related to this, CoLAS are predicting an underspend on the use of the 2018/19 City Premium Grant funding to deliver on the projects approved by the Education Board in May 2018.
5. The new principal has identified priorities for which the underspend can be repurposed. An application form for repurposing the fund is included in **Appendix 3**. CoLAS would require an extension of the 2018/19 City Premium Grant fund delivery period of one extra school term to deliver on the repurposed grant. Members are asked to approve the repurposing of the 2018/19 City Premium Grant, approve an extension of the delivery period to the end of December 2019, and agree to receive the 2018/19 City Premium Grant evaluation from CoLAS in January 2020.

### **Conclusion**

6. The Education Board has provision within the 2019/20 Budget to award City Premium Grant funding to City academies at the maximum value approved by the committee in January 2019. The Strategic Education and Skills Director considers that the applications received by City academies and summarised in **Appendix 1** meet the grant criteria and will support the delivery of exceptional education in the academies. Members are therefore asked to approve the release of funding to City academies as per **Schedule 1** to the total value of £371,638.

### **Appendices**

- **Appendix 1** – Summary of City Premium Grant applications submitted for approval to the July 2019 Education Board meeting (Non-Public)
- **Appendix 2** – Summary of the total value of 2019/20 City Premium Grant proposals.
- **Appendix 3** – City of London Academy Southwark, repurposed underspend of 2018/19 City Premium Grant (Non-Public)

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<b>Committee</b> Education Board	<b>Dated:</b> 18/07/2019
<b>Subject:</b> City of London Family of Schools Safeguarding Review	<b>Public</b>
<b>Report of:</b> Director of Community and Children's Services	<b>For Information</b>
<b>Report author:</b> Anne Bamford, Strategic Director for Education, Culture and Skills Sham Kidane, Safeguarding Consultant	

## Summary

This report provides Members with an update on the review of safeguarding arrangements across the City of London Family of Schools. This includes the key findings from the audit along with the recommendations made for schools and the Education Unit of the City Corporation.

## Recommendations

Members are asked to:

- Note the City of London Family of Schools Safeguarding Review 2019 report in **Appendix 1**.
- Approve the recommendations on pages 12-15 and set out in the summary document in **Appendix 2**.

## Main Report

### Background

1. As outlined in the Education Strategy 2019-23, the City Corporation are committed to ensuring that education is safe, inclusive, supportive and empowering for all which includes the aim to work in close partnership with schools, parents, carers and the community to build a commitment to safeguarding all the pupils in the Family of Schools.
2. To deliver on these priorities, a review of the safeguarding arrangements in the Family of Schools was included in the Education Board's 2018/19 Annual Action Plan. The Strategic Director for Education, Culture and Skills applied for Priority Investment Pot (PIP) funding to conduct the review. A consultant was commissioned to quality assure the safeguarding practices against statutory requirements and current guidance and align best practice across the Family of Schools. The review was designed and conducted between January and March 2019 by Sham Kidane, an independent safeguarding consultant.
3. At the Education Board meeting on 23 May 2019, Members noted that the remaining balance of PIP funding for the review was carried forward into the 2019/20 Education Board budget. Phase two of the review supports schools and the City Corporation to implement the review recommendations subject to approval from the Education Board.

### Methodology

4. The review examined safeguarding arrangements and practice across the following key areas:
  - Leadership and Management
  - Child Protection, Safeguarding & Promoting Child Welfare
  - Partnership Working
5. The review programme included examination of documentary evidence and the Single Central Record (SCR), meetings with Designated Safeguarding Leads (DSL) including the Headteacher and Safeguarding governor, site visits, checks with relevant local authorities, attendance at relevant City Corporation forums and interviews with corporate Human Resources (HR), Chief Executive Officer (CEO) and HR Director of City of London Academies Trust (CoLAT).
6. Notable limitations include the absence of direct involvement of parents, pupils or teaching staff, site visits to any location other than the main school building, and full content review of each policy or procedure submitted.
7. While not all schools were able to participate in the full programme due to timing, all 15 schools welcomed visits and actively engaged in discussions about their safeguarding arrangements.

## Finding

8. Overall safeguarding across the Family of Schools is effective. The review identified areas for development in both practice and systems, however in most cases, these were not areas that left children at risk.
9. All schools understand and believe in the principle that safeguarding is everyone's responsibility. Staff and governors who took part in the review recognised the essential role that schools play in protecting children from abuse, safeguarding them from harm, and promoting their welfare and demonstrated that they take this responsibility seriously.

## Areas for Development

### 10. Governance

- Safeguarding Governors did not routinely demonstrate enough understanding of their role or the quality of safeguarding in their schools
- There is notable variability in quality, frequency and content of reporting between the DSL, Safeguarding Governor and the Governing Body, which raises questions about the effectiveness of governor oversight

### 11. Safer Recruitment and SCR

- Where staff or governors are recruited and appointed by corporate HR, schools' accountability for the suitability of these appointments is limited despite their responsibility for ensuring this
- Disclosure and Barring Service (DBS) arrangements and recording practices vary considerably within and between schools. Tolerance for delays in providing DBS evidence requested amongst the governor cohort was too high in some cases
- SCR spot checks are not routinely carried out at all schools, not carried out by people who know what is required, and/or not routinely tracked for progress against identified gaps

### 12. Policies and Procedures

- Safeguarding related policies are not routinely updated or adapted to ensure they are school specific when model policies are used
- The safeguarding response to children who miss education requires strengthening in policy and practice in most schools
- Most schools would benefit from reviewing their practice and procedures in the management of allegations against staff

### 13. Recording Practice

- The quality of recording is not sufficiently robust across all schools

## Review Recommendations

14. The full report, including the recommendations from the review, is include in **Appendix 1**. A summary diagram of the review findings and recommendations is included in **Appendix 2**. Recommendations 1-4 address the areas for development listed above whilst recommendations 5-6 are proposals for the development of sustainable, high quality structured systems of scrutiny and support that fit within the Education Strategy's Accountability Framework and reflect the Family of Schools' commitment to: developing partnerships, learning from each other, sharing best practice, and exploring opportunities to become more efficient through greater collaboration.

## Appendices

- Appendix 1 – Report: City of London Family of Schools Safeguarding Review 2019
- Appendix 2 – Summary: City of London Family of Schools Safeguarding Review 2019

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<b>Committee</b>	<b>Dated:</b>
Education Board	18/07/2019
<b>Subject:</b> Guildhall School of Music and Drama Report on Scholarships 2018/19	<b>Public</b>
<b>Report of:</b> Principal of the Guildhall School of Music and Drama	<b>For Information</b>
<b>Report author:</b> Jeremy Newton, Vice-Principal & Director of Advancement at Guildhall School of Music and Drama	

### Summary

This report updates Members on the total number of scholarships allocated by the Guildhall School of Music and Drama (GSMD) for the 2018/19 academic year and provides case studies of scholarship recipients. The full report is included in **Appendix 1**.

### Recommendations

Members are asked to note the report in **Appendix 1**.

### Main Report

1. At its meeting on 20 July 2017, the Education Board agreed to continue the City Corporation’s payment of £30,000 per annum to the GSMD to fund scholarships for the 2018/19 and 2019/20 financial years, subject to the School reporting annually to the Education Board on the numbers of scholarships awarded and the impact of the grant.
2. The Education Board further agreed at its July 2018 meeting that, in future, Guildhall should seek to restrict the allocation of this grant to a category of scholarship which will:
 

“Focus on supporting skills development in performance, production arts and creative enterprise, provide support where the need is greatest, particularly students from a broad cultural and socio-economic demographic, and strengthen progression opportunities to the Guildhall School, and its associated Young Artist programme, for pupils from the City of London Academies. Providing greater support for Guildhall Students on pathways such as those mentioned above would help to ensure greater alignment between the School’s own Widening Participation strategy and the City of London’s Education, Skills and Cultural and Creative Learning strategies.”
3. The 2019/20 scholarships are in the process of being allocated. The City Corporation’s fund has been ring-fenced and the scholarships provided from the fund are being assessed against the new criteria.
4. An impact report on the 2019/20 scholarships awarded from the City Corporation’s funding and based on the new criteria will be submitted to the Education Board in July 2020 after the recipients have completed two terms at GSMD.

### Conclusion

5. Members are asked to note the update and note that an impact report on the ring-fenced City Corporation funded scholarships for the 2019/20 academic year will be submitted to the July 2020 Education Board meeting.

## Appendices

- Appendix 1 - Guildhall School of Music and Drama 2018/19 Scholarships Full Report.

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<b>Committee(s)</b>	<b>Dated:</b>
Education Board	04/07/19
<b>Subject:</b> Culture Mile Learning Update	<b>Public</b>
<b>Report of:</b> Sharon Ament, Director, Museum of London	<b>For Information</b>
<b>Report author:</b> Frazer Swift, Head of Learning & Engagement, Museum of London and Beth Crosland, Senior Programme Manager (Culture Mile Learning)	

### Summary

This report provides an update on the activities of Culture Mile Learning (CML) since the previous report received by the Education Board in November 2018. The report provides:

- Brief details of each element of the CML Programme and an update on key milestones
- Headlines about future events taking place before September 2019
- A reporting timeline from September 2019 to March 2020

More information about specific elements of the programme is provided in the appendices. Further detail about impact, particularly about how the work of CML supports the development of fusion skills, will be available over the Autumn Term after CML have implemented a new evaluation framework.

### Recommendations

Members are asked to note the update of activity.

### Main Report

#### Programme and key milestones update

1. **School Visits Fund** – 275 successful applications were made to the Fund in the 2018/19 financial year from schools and not-for-profit educational organisations from 28 London boroughs. £52,737 was committed to visits to benefit 12,976 pupils. The average level of Pupil Premium (PP) in the school for all applications was 49% (London average is 35%). Applications were made to visits to all 21 venues. 91% of teachers reported that the visits helped pupils to develop fusion skills. A detailed evaluation on the fund over the 2018/19 financial year is included in **Appendix 1**.
2. **Bundle Days** – Bundle Days offer schools groups an enhanced cultural experience and raise the profile of Culture Mile as a learning destination by providing a themed day out including visits to two or more CML partner venues. Three Bundle Days have been coordinated on the themes of the Great Fire, Roman London and Beasts of London. The Bundle Days are being evaluated for their impact on fusion skills development under the new evaluation framework.

3. **Work Experience** – 31 young people took part in an Insight Day on 29 April. 10 young people took part in the CML work experience programme over 1-12 July 2019 experiencing placements at seven CML organisations.
4. **Young City Poets** – This project is delivered in partnership with the National Literacy Trust and involves seven CML partners plus the Tower of London. It uses cultural visits and the opportunity to work with professional poets to inspire disadvantaged young people to enjoy and improve their writing. In 2018/19, 32 schools made up of 12 primary, 19 secondary schools and one special education school from 15 boroughs took part, benefitting 877 pupils in total. A detailed evaluation Young City Poets is included in **Appendix 2**.
5. **Teacher CPD** – Nine teachers from the City Family of Schools took part in a consultation focus group on 19 March about CML proposals for CPD, the findings of which are underpinning the development of our programme. 35 teachers took part in CPD sessions as part of Young City Poets. An estimated 640 teachers, teaching assistants and supporting parents benefited from cultural visits as a result of the School Visits Fund in 2018-19 (based on an average of five adults per group. Actual numbers are being collected for 2019-20).
6. **Creative Careers Day** – On 17 June the CML team coordinated the first ‘Creative Careers Day’, the first fringe day of the London Careers Festival. More than 65 sessions were pledged by 36 different host companies across London. Host organisations ranged from law firms and museums, to fin-tech firms and recording studios. All were keen to highlight the importance of creative skills in their sector. 28 creative careers sessions were delivered in total to 216 students from 10 different schools.
7. **Culture Mile Fusion Prize** – This new competition to find ways to upskill future generations through participation in cultural activities was launched in partnership with East Bank at the University of Liverpool campus in London on 17 June. A communications strategy is in place to raise awareness of the prize, which will have a mid-January 2020 closing date. A series of events will be held throughout the autumn to encourage and support applicants. See [www.culturemile.london/fusionprize](http://www.culturemile.london/fusionprize) for details.

## 1. Future events (before the September Education Board meeting)

- Beasts Poetry Late – A CPD event for teachers on 9 July exploring how the Beasts of London experience can support the development of poetry in the classroom.
- Words on the Street – A creative, fusion skills-oriented project (12–27 August) for a group of c.10 young women aged 15-19 from disadvantaged backgrounds who will work with an artist to create of a sound piece for the Beastly Street Party on 25 August.

## 2. Reporting timeline

Education Board Date (2019/20)	Primary reporting topic
12 September	Evaluation findings of Bundle Days and Work Experience
14 November	Evaluation findings from the Words on the Street project and the first Fusion Prize event

16 January	Impact reporting of Teacher CPD
5 March	Programme overview

## Appendices

- Appendix 1 – Culture Mile Learning School Visits Fund progress report for the financial year 2018/19
- Appendix 2 – Young City Poets 2018/19 evaluation report

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<b>Committee</b> Education Board	<b>Dated:</b> 18/07/2019
<b>Subject:</b> Music Education Mapping across the Family of Schools	<b>Public</b>
<b>Report of:</b> Director of Community and Children's Services	<b>For Information</b>
<b>Report author:</b> Daniel McGrady Lead Policy Officer (Education, Culture and Skills)	

### Summary

The Cultural and Creative Learning Strategy includes the outcomes that: An ambitious programme for music and performing arts education is delivered through the Family of Schools; and that music and performing arts have a strengthened role across a sustained and sequential cultural and creative learning offer from early years through to post-16 education. To establish a baseline for the current provision of music and performing arts education delivered across the Family of Schools, the Education Board approved an action in the 2018/19 Action Plan to review the current provision and talent pathways for pupils in the Family of Schools. The Education Unit have started the review process with a mapping exercise of music education delivered across the Family of Schools which was conducted through a survey to each school. A summary of the main areas identified for further exploration is included in **Appendix 1**. The findings from the survey and a full analysis of the survey results is included in **Appendix 2**. The next steps for this piece of work are included in Paragraph 8.

### Recommendation

Members are asked to note that a music education mapping exercise across the Family of Schools was conducted. Members are asked to note that a summary of the areas for further exploration is included in **Appendix 1** and the full report with survey results and analyses is included in **Appendix 2**. The next steps for this work are included in paragraph 8.

### Main Report

#### Background

1. A review was conducted to determine the current position on the following key lines of enquiry based on the aims of the Cultural and Creative Learning Strategy:
  - i. What music education offers are pupils currently experiencing in the Family of Schools?
  - ii. What music education offers do pupils receive outside of the school?
  - iii. Is music education continuous and sequential?
  - iv. Do pupils have access to world-of-work experiences in music and exposure to experiences representative of the current music industry?
  - v. Is music education generally inclusive and accessed equitably?
2. The mapping exercise was carried out via an online survey. There were additional questions on music leadership in the school and priorities for continued professional development (CPD) in music education and teaching.
3. A draft version of the survey was discussed at the Music Education Coordinating Committee coordinated by the Guildhall School of Music and Drama (GSMD) to receive feedback from colleagues in GSMD, the Barbican, London Borough of

Islington and the London Symphony Orchestra on the questions. The feedback from the group was incorporated into the final version of the survey.

### **Areas for further exploration**

4. Where the results may not yet align with the outcomes in the Cultural and Creative Learning Strategy, these were highlighted as areas for further exploration to identify whether the Family of Schools, Culture Mile Learning and industry partners may be able to increase or improve the quality of provision in those areas. These have been summarised in a table in **Appendix 1**.

### **Next steps**

5. The proposed next steps following the music education mapping exercise are to:
  - a) Share the full report with:
    - The Family to Schools - to support them to compare their provision with other schools in the Family and consider the areas for further enquiry in the final section of the report.
    - Culture Mile Learning - to support them to identify areas of music education provision which they could play a direct role in supporting as they develop their programmes and delivery plan for the next academic year.
    - The Music Education Coordinating Committee at GSMD - to provide constructive feedback on the mapping exercise and results analysis.
  - b) Coordinate a meeting with Music Leads and Music Teachers in the Family of Schools to discuss the findings, the areas for further enquiry, and identify practical next steps to inform a work plan.
  - c) Use feedback on the survey and the methodology to inform the subsequent mapping exercises of other arts and cultural education provision in the Family of Schools, ensuring the approach and methodology is continuously refined.

### **Appendices**

- **Appendix 1** – Music Education Mapping – Areas for further exploration
- **Appendix 2** – Music Education Mapping – Survey results and analyses

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<b>Committee</b> Education Board	<b>Dated:</b> 18/07/2019
<b>Subject:</b> London Careers Festival Initial Impact Report	<b>Public</b>
<b>Report of:</b> Director of Community and Children's Services	<b>For Information</b>
<b>Report author:</b> Anne Bamford, Strategic Director for Education, Culture and Skills	

### Summary

The Skills Strategy 2019-23 commits to ensuring that there is high quality exposure to the world of work at all stages of education to enable learners to make informed career choices. The London Careers Festival 2019 was a pivotal mechanism for delivering on this goal by offering a full week of opportunities for pupils from Key Stage 2 through to Key Stage 5 to have experiences of the world of work at events, talks, stalls and exhibitions and within workplaces across London. The Festival was delivered in partnership with the Worshipful Company of Stationers and the Livery Schools Link (LSL). An initial summary report based on a range of evaluation methods including surveys completed by pupils on the day, surveys completed by participating employers, and an online survey completed by pupils and school staff is included in **Appendix 1**.

### Recommendation

Members are asked to note that:

- The London Careers Festival 2019 occurred over 17-21 June 2019.
- An initial summary report of the Festival is included in **Appendix 1**.
- Members will receive a detailed impact report at the Education Board meeting in September 2019.

### Main Report

#### 1. Outputs summary

- The London Careers Festival (LCF) involved three days of fringe events held at various locations and two days of central events held at the Guildhall complex.
- In total, 133 different schools and sixth form colleges registered for the Festival. Schools came from the City of London Family of Schools, partner schools of Apprentice 19 and LSL, and schools from the London Boroughs of Islington, Camden, Southwark and Hackney through direct request.
- There were over 4600 young people who were booked onto the two-days of events at the Guildhall. This was broken down into:
  - 2,148 pupils were booked onto Apprentice19 with access to 60 stalls.
  - 1,993 pupils were booked onto Livery Careers Showcase with access to 61 stalls.
  - 457 pupils were booked onto aspiration and skilled based workshops.
- Additionally, 448 young people were booked onto events taking place on the three fringe days. These days were hosted by a total of 72 companies representing organisations from Creative Industries, Digital Industries and Financial and Professional Services.

#### 2. Pupil feedback summary

- General feedback:
  - 76.4% of pupils said they found LCF interesting.
  - 70.5% of pupils said they would like to come back to LCF again.
  - 71.2% of the pupils said they would recommend LCF to other young people.
- Venue:
  - Over 80% of the pupils felt safe.
  - 70% of pupils thought the venue was interesting and liked the venue/space they were in.
- Usefulness of event:
  - 61% of pupils agreed that LCF helped them to feel more confident.
  - 65% of pupils agreed that LCF helped them to think about new jobs.
  - 66% of pupils agreed that LCF helped them to feel more inspired.
- Popular professions:
  - The most popular career sectors where pupils aspired to work were in the Arts and Communication areas, Health Sciences, and Sports. Tech careers and new and emerging jobs were also popular.
- The full report included in **Appendix 1** includes visual representations of this data as well as sample comments from pupils and school staff.

### 3. Recommendations for London Careers Festival 2020 summary

- Evaluating the strengths and areas for improvement of the event from the event feedback and experiences of the event organisers, the London Careers Festival Working Party developed recommendations for LCF 2020. The initial recommendations are included in the report in Appendix 1. In summary they focus on the following areas.
  - The format of the festival (e.g. number of days, start and finish times)
  - Coordination and organisation of event (e.g. sequencing of events, scheduling).
  - Website and marketing (e.g. online booking system, signage).
  - Quality of exhibitions and workshops.
- The recommendations will be further refined and developed over the coming weeks and will be included in the Impact Report submitted to the Education Board meeting in September 2019.

### Conclusion

4. This report provides a summary of the initial findings of the London Careers Festival 2019 which took place over 17-21 June 2019. Members are asked to note the report in **Appendix 1** and note that a more detailed impact report will be submitted to the Education Board in September 2019.

### Appendices

- **Appendix 1** – London Careers Festival Initial Report.

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